

Approved

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

MINUTES

The Mayor called meeting to order at: 7:00 P.M.

April 7, 2015

PLEDGE OF ALLEGIANCE

ROLL CALL Visitors please sign in, on the back counter.

Present: Mayor Kuhman; Councilman Spencer; Councilman Zichko; Councilman
McDaniel; Councilman Miller; & Attorney, Randy Adams

APPROVAL OF AGENDA (March)

Motion by McDaniel, seconded by Spencer that we approve last month's meeting minutes.
*DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes Miller yes

APPROVAL OF LAST MONTH MEETING MINUTES (March)

Motion by Zichko, seconded by McDaniel that we approve last month's meeting minutes.
*DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes Miller yes

APPROVAL OF 3/18/15 Budget Workshop MEETING MINUTES

Motion by Zichko, seconded by McDaniel that we approve last month's meeting minutes.
*DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes Miller yes

APPROVAL OF BILLS AS SUBMITTED

Motion by Zichko, seconded by McDaniel that we approve paying the March bills with the
Changes as discussed and submitted, increasing total to \$13,110.96. *DISCUSSION-
Minor questions, adjustments on a few bill amounts; Timberlake Wrestling Club-payback
from Sally theft; a Public Works membership; and IIMC Certification for Clerk CMC.
Roll Call: Zichko yes Spencer yes McDaniel yes Miller yes

TREASURY REPORT: City Clerk gave written report, attached.

WATER REPORT: City Clerk gave written report, attached.

PUBLIC HEARING: NONE

OTHER BUSINESS (Formerly New/Old Business):

1. **Compression Breaks Ordinance #401-** This topic was tabled last month, no additional comments were made or brought up. Councilman McDaniel made a motion to

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

dispense with the rules for the reading of the ordinance on three different days, seconded by Zichko. All in favor, passed. Motion by McDaniel, seconded by Zichko to pass Ordinance #401 an ordinance of the City of Athol prohibiting the use of air compression and “jake” brakes within the city limits. *DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes Miller yes Public Works to get the signage up on that.

2. **Clothing Donation Room/Upkeep** – This topic was tabled last month, council wanted to hear more feedback and suggestions. Citizen, Carol Harms, stated she and some others often clean the room up to 3 times a week. They like how it’s being used and is available. City Clerk also shared a similar comment, that they like how it is now, and use the room and volunteer their time in there to clean. Council decided no changes are necessary at this time.
3. **2 Site Disturbances Issued for March 2015- 1st- Scott Tickemyer/Dan Holmes building onto the Country Boy restaurant; was approved in the office.** Community Library Network looking to repave the joint parking lot, due to tree root damage. The back-up paperwork was received at this meeting. A few bids were included and council will review at the next meeting. It was established that either was the tree would need to be cut and that if there is still desire to have them carved, that would need to be done soon. **2nd- John Hartung for Community Library Network (Athol Library)** is looking to see if the city would be willing to split the bill to pave the joint parking lot. He provided copies of 3 bids he’s received. If not then they need permission to change the portion of the parking lot nearest to the Library building. **Tabled decision till next month**. Also asking for permission to have trees completely cut down, as the roots are the biggest problem to the parking lot needing such repairs.
4. **PAC- Updates on Membership** The city clerk needed to verify who was to be listed on the membership for representative and back-up representative on behalf of the city. It was clarified that it should be the Mayor first then, the council President.
5. **Comprehensive Plan- Strategic Planning & Area of Impact Development** – The Mayor stated we need to update the cities “Comp Plan” and would like to set-up a committee. The purpose of this plan is to help make a long-term plan for the cities future growth; a plan of the future. It was last revised in the early 80’s; it should include objectives and policies for future land use development and development of public ways, places, land, structures and utilities Preparation of a plan offers the opportunity for the public to work with City leaders and staff persons to develop a vision for the development of the city. Something will be put in the next city newsletter asking for any volunteers to contact the City Clerk, she will gather names on a list for that committee. The Mayor is also looking to update several other plans such as: Terrorists Emergency Plan, Hazard Awareness etc.
6. **City Park** – Complaints from Councilwoman Zichko having personal experiences with vandalism and bad kids in the park. The port-a-potty was burned only 1 day after being delivered. She stressed her concerns for the city needing to address this issue before it gets bigger. There was some discussion, mostly looking at getting more cameras to better identify who is responsible, so that they can be held more accountable. The Mayor also brought up the city possibly looking into have permanent bathrooms at the park; and Bob Wachter commented on possibly moving the park port-a-potty to be in better view of the current cameras.

7. **Discussion on existing ORD. #242** – City clerk asking for the consideration of changing the regular monthly city council meetings, to allow for more time to prepare reports and bills for council meetings. Council suggested drafting up an ordinance to change the meetings to the 2nd Tuesday of the month, instead of the first and present it at the next meeting in May.
8. **Upcoming Training Calendar** – City clerk provided a calendar of a number of upcoming meetings for the council, Mayor, and staff. Mayor also reminded everyone that the former City Clerk, Sally Hansen's, hearing is set for May 5th at 1:30pm; she encourages anyone and everyone to attend or write a letter.

PUBLIC COMMENTS:

Wayne & Mora Simmons of Athol, looking to purchase property formerly Jimmy C's. They are not planning on doing a restaurant but, rather a refurbished antiques, crafts with vendors type shop; asked a few questions regarding ER's/septic and signage. They were advised to further do some checking with Panhandle Health.

ANNOUNCEMENTS: 1) City Council-None. 2) Mayor-1st-Met with Hank Ebert from Idaho Commerce he offered his contacts and services for things such as grant funding and city development for a number of possible projects, like a new community center building. 2nd- Has a contact that we could purchase some used, but matching filing cabinets for the office, possibly up to 9, they are valued over \$500 each and would be around \$100 to us. Council asked about any of them being fire proof, mayor should she would have to find out how many of each are available; fire proof will cost a little more. 3rd- Athol city seal/flag graphic design needed to get city logo and letterhead, asked clerk to look into possibly get a bid to get things updated. 3) Staff-Lori 1st- passed out report showing the overall costs for attending the recent Mountain West Municipal Clerk & Treasurers Conference in Boise; Also 2nd- stated that it was brought to her attention of one additional business operating in the city limits that has failed to purchase a city beer/wine license for the past 4 years, she will be sending out a letter to them, after council advised that he get current on his licensing. 4) Staff -Stephen- Question for council regarding plowing or road repairs on Harm's way, needed clarification on what he can/should do on the road for maintenance, since it is an alley and not an official road.

EXECUTIVE SESSION: Motion by McDaniel, seconded by Spencer to enter in Executive Session as provided by Idaho Code 67-2345 § (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled. ***DISCUSSION on a Back-up part-time position for Clerk office and Water.** (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student; ***DISCUSSION on Employee reviews- (Stephen Williams & Lori Yarbrough)**
Roll Call: Zichko yes, Miller absent Spencer yes McDaniel yes

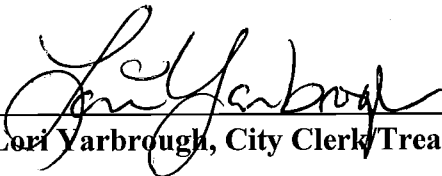
Time begins: 8:30pm Time ends: 10:07pm - Back to Regular Meeting at 10:08pm

Motion by Spencer, seconded by Zichko, to approve a \$2.00 an hour adjustment increase in pay for the City Clerk/Treasurer, Lori Yarbrough; this will bring her to \$20 an hour. Roll

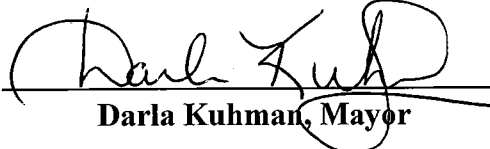
Call: Zichko - yes, Spencer - yes, McDaniel - yes, Miller - abstained; Motion passed
Mayor also wanted it put on record that she disagrees and says there should not be a pay increase.

Motion by Miller, seconded by Zichko to ADJOURN at 10:13pm Roll Call: Zichko yes, Spencer yes McDaniel yes, Miller yes, Motion passed.

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Darla Kuhman, Mayor

Approved at Council on 5/5/15

Meeting Rules: Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. The council may not hear or take testimony regarding any planning and zoning matter that is before the city or is known to be a likely application. Please be advised that the City Council can only take official action this evening for those items listed on the agenda. Citizens may use this time to request that items be placed on future agendas for further discussion. Issues regarding the performance of city employees constitute matters that must be discussed only in executive session and are not appropriate in the public portion of the meeting.